



**MIDLAND
GLIDING CLUB**
FLYING THE LONG MYND SINCE 1934



OFFICE TEAM MEMBER REQUIRED

Midland Gliding Club is one of the UK's premier gliding sites and has been operating from the Long Mynd since the early 1930s.

We are open seven days each week between April and September and on ad hoc flyable days for the rest of the year.

We are seeking to employ someone to join our office team.

The Role:

- Answering the phone
- Taking messages
- Taking bookings for gliding courses
- Taking booking for on-site accommodation
- Meeting people on arrival
- Guiding people in completing necessary paperwork
- Escorting people from the clubhouse to the launch point on the flying field
- Routine checking of certain clubhouse facilities and systems
- Use of a computer for data entry into several club management systems

Skills and Aptitudes:

- Self-motivated
- Pro-active
- Team players willing to adopt flexible hours to suit the club's operations

Facilities/Benefits:

- Competitive rates of pay
- Clubhouse catering
- Full training where necessary

Hours of work:

- Mid-morning to mid-afternoon to provide a degree of flexibility

Location:

- The Airfield. Long Mynd. Church Stretton. SY6 6TA

Contact:

- If you think you'd like to work with us, please get in touch by emailing: secretary@midlandgliding.club and send your CV and phone number.