



**MIDLAND
GLIDING CLUB**
FLYING THE LONG MYND SINCE 1934

BOOK KEEPER REQUIRED

The role:

- Reconciliation of bank and control accounts
- Balance sheet reconciliations
- Posting purchase invoices
- Sales invoices and nominal journals
- Credit control

Skills and aptitudes:

- Bookkeeping
- Self-motivated
- Pro-active
- Able to work as part of a team, alongside other team members who work on various days across the week

Facilities/Benefits:

- Competitive rate of pay
- Flexible hours
- Work from home is an option

Hours:

Two days per week

Closing Date:

31st March 2026, though we may close applications early if a suitable candidate is found sooner.

To Apply:

Please enter your brief details at: (you will have to enter the full URL into your browser)

<https://tinyurl.com/MGCStaffRoles>

and we will be in touch.

If you have any questions, please email The Club Treasurer at:

treasurer@midlandgliding.club